

Carbon Reduction Plan

Supplier name: **Apleona UK Ltd** and
Apleona Combined Technical Solutions

Publication date: **May 2024**



COMMITMENT TO ACHIEVING NET ZERO

Apleona UK Ltd and Apleona Combined Technical Solutions (CTS) are committed to achieving Net Zero emissions by 2045. We have published our Carbon Roadmap on our website to highlight our key milestones in decarbonising our business. As part of Apleona Group, we plan to formally sign up to the Science Based Target Initiative in 2024.

EMISSIONS FOOTPRINT

Baseline emissions are a record of the greenhouse gases that have been produced in the past and are the reference point against which emissions reduction can be measured. The Company's baseline year is 2020.

In 2022, Apleona UK acquired CTS, which provide mechanical and electrical building services. Whilst CTS operate as a separate legal entity until 2025, we have been integrating our processes, including greenhouse gas reporting. Therefore this document reflects both businesses, Apleona UK and CTS.

The Company operates an environmental management system certified to ISO 14001 standard as well as an energy management system certified to ISO 50001 standard. The Group's management system ensures that it meets environmental and energy standards and legislative requirements across the Apleona UK business.

The Company maintains records of its energy consumption using the Governments GHG Protocol. Key metrics for the financial year ended 31 December 2023 are reported below and include CTS business. We have also adjusted our baseline as well as 2021 and 2022 data to allow for year on year comparisons:

ENERGY PERFORMANCE

	Baseline Year 2020	2021	2022	2023
Gas (kwh)	407,814	270,315	298,381	278,287
Electricity (kwh)	219,534	178,859	171,003	210,503
Transport fuels (litres)	287,765	244,008	240,919	180,055
Kilometres travelled (km)	2,041,497	1,501,502	2,224,474	2,368,297

CARBON PERFORMANCE

t/CO _{2e}	Baseline Year 2020	2021	2022	2023
Scope 1	834	696	694	681
Scope 2	51	38	33	45
Scope 3	286	208	312	332
Location-based total	1171	942	1039	1058

The location based result is used as a proxy for the market-based method, as we are clarifying the market based data from our electricity suppliers. This includes our operating offices in London, Motherwell, Leeds, Newhouse, Bristol and Birmingham.

INTENSITY RATIO

	Baseline Year 2020	2021	2022	2023
Emissions (t/CO _{2e}) per turnover	12.2	9.1	10.8	9.7

Organisational boundaries were set with reference to the methodology described in the GHG Protocol and ISO 14064- 1:2006 standards. An operational control consolidation approach was used to account for our impacts and emissions.

The materiality of metrics above have been determined by their contribution to our overall impact and our ability to influence the impact of the operation. The scope of the report includes company property used, company fleet, non-company vehicles, rail and air travel. Supply chain, waste, water and rental cars are not included due to the limited availability of accurate data. We will use our supply chain spend data to estimate the carbon emissions of our Scope 3 emissions.

Whilst this is being validated, we have taken the opportunity to engage with our supply chain on sustainability. That has led to new innovations being trialled and promoted across our contracts, supporting energy efficiency and waste reduction. Carbon emissions from our customers' real estate locations, which we maintain and operate from, are also out of scope.

EMISSIONS REDUCTION TARGETS

In order to continue our progress to achieving Net Zero, we have adopted the carbon reduction target of a **5%** year on year reduction, via a combination of initiatives which will tackle Scopes 1, 2,3 emissions.

The Company takes its role as a responsible business seriously and we consistently explore ways to reduce our environmental impacts through the reduction of energy and carbon. 91% of our carbon emissions arise from business travel in company and non-company vehicles, therefore the focus to decarbonise is through our fleet.

We are committed to further developing our route to zero carbon by 2045 as a Group, which will include electrifying our fleet as well as working with our supply chain and employees to reduce Scope 3 emissions over time. We already procure electricity for our offices from renewable sources.

CARBON REDUCTION INITIATIVES

- In 2023, we have seen a reduction in Scope 1 emissions but an increase in Scope 3 emissions due to additional travel associated with mobilising new contracts and growth in the business.
- Absolute CO_{2e} emissions have reduced by 10% from the baseline year of 2020, from 1,171 t/CO_{2e} to 1058 t/ CO_{2e}.
- By working closely with our fleet providers, we have increased the range of hybrid vehicles available to our staff. 25% of our company fleet are electrified vehicles, either fully electric or electric hybrid and this will continue to increase over time. We have increased the number of fully electric vehicles to 14 and the number of hybrid vehicles to 27.
- Electricity procured for all our offices in Motherwell, Leeds and Newhouse is from 100% renewable sources.
- Gas and electricity use in our properties is measured via our energy management platform Enerlutec, which captures half-hourly data as well as usage from invoices. As a result, measurement of energy use is more accurate and transparent.
- Our commercial vehicle fleet is fitted with Euro VI engines

Other ongoing processes in relation to energy and carbon efficiency include:

- Our Sustainability Committee is chaired by our MD and includes key colleagues from the business measuring and overseeing our performance and driving improvements. Climate Action is one of our key goals and we have set ourselves a number of specific targets to drive reductions in energy and our carbon footprint
- We are working to develop and implement further carbon reduction measures, as detailed below in the extract

from our Energy Management Plan and in our 2024 Sustainability Targets of which Climate Action is one of our core targeted pillars:

ENERGY MANAGEMENT PLAN

Energy management is a fundamental business issue. In addition to more stringent environmental legislation, energy management is important to our business for the following reasons:

- Regulatory compliance;
- Supporting Apleona's Net Zero Carbon commitment;
- Meeting our clients' expectations and improving energy efficiency of their properties;
- Reduced costs through efficiencies and less wastage.

The Company has set the following targets and objectives to drive continuous improvement in energy management throughout 2024. These support our wider Sustainability Strategy aligned to our priority Global Goals, in particular the Sustainable Development Goals 13: Climate Action.

Lagging and Leading Indicators
Reduce CO _{2e} emissions per turnover by 5%
Increase the number of fully electric vehicles to 20 to support our Net Zero Target
Telematics to be installed in all commercial vehicles
Reduce electricity usage by 2% at our properties

The delivery mechanism for the above targets is described overleaf, which is to be reviewed as part of our Sustainability Committee meetings, chaired by our MD and held on a 6-weekly basis.

SUSTAINABILITY TARGETS 2024

Group Target	Management Programme	Responsible for monitoring
Reduce CO _{2e} emissions per turnover by 5%	Reduce business travel in line with Travel Smart initiative	Senior Management Team
Increase the number of electrical vehicles to 20 to support our Net Zero target	Replace 20+ vehicles where leases are expiring with more fuel efficient / hybrid / EVs alternatives and increase the number of EVs to 20	Head of Procurement
Telematics to be installed in all commercial vehicles	Implement controls around the use of fuel cards Monitor MPG for all commercial fleet	Head of Procurement
Reduce energy usage by 2% at our properties	Energy audits completed at Motherwell and Leeds. Optimise the operation of HVAC systems	Head of Sustainability

SUSTAINABILITY TARGETS 2024

DECENT WORK and ECONOMIC GROWTH



New employment provided for 15 ex-forces, disabled or disadvantaged individuals

Real Living Wage paid to all staff where Apleona controls salary

Support 10 new apprentices cohorts

Invest in 30 staff gaining new qualifications

Promote staff training (5 hours of training per employee)

90% employees to complete Equality Diversity Inclusion training

All Head Chefs to complete British Nutrition Foundation training

Track our spend with SME's

Conduct 10 modern slavery assessment and on-site supplier audits

Donate £10k worth of unwanted items to local charities

GOOD HEALTH and WELL-BEING



Reduce accident/incident occurrences. LTIFR to be at 2 or below

Senior Management to complete 6 safety walks each

Engage with local schools (150 children) to promote healthy eating

Appoint and fund raise £7,000 for a new charity partner

Promote staff volunteering

CLIMATE ACTION



Reduce CO_{2e} emissions per turnover by 5%

Sign up to the Science Based Target Initiative, as part of Apleona Group

Deliver 2,000,000 kwh energy savings for our clients

Energy champions to complete 50 energy audits

Increase the number of EVs to 20

Telematics to be installed in all commercial vehicles

Avoid waste by repairing 1000 furniture items for reuse

Reduce energy usage by 2% in our key properties

All food waste from our catering services to be composted or turned into renewable energy

Reduce 30% of disposables in our catering operations, equating to 80,000 items

DECLARATION AND SIGN OFF

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

A handwritten signature in black ink, appearing to read 'Adrian Connor', with a horizontal line underneath the name.

Adrian Connor

Managing Director UK (interim)

Date: 05/04/2024

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